Purchase Order Form Charge Cards

During the onboarding process, send this form to your onboarding contact.

For all other orders e-mail this order form to: order@lastmilesolutions.com.

For **branding requirements** see page 2.

|  |  |  |
| --- | --- | --- |
|  | | **Invoice address:** |
| **Order Date:** | Click or tap here to enter text. | Click or tap here to enter text. |
| **Company Name:** | Click or tap here to enter text. |
| **Contact Person:** | Click or tap here to enter text. | **Shipping address:** |
| **Email:** | Click or tap here to enter text. | Click or tap here to enter text. |
| **Phone number:** | Click or tap here to enter text. |
| **Invoice**  **reference:** | Click or tap here to enter text. |

**For first orders of new design:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Article**  **number** | **Description** | **Quantity** | **Item Price**  **excl. VAT** | Total Price  **excl. VAT** |
| 1 | **21037** | **Charge cards** (credit card-format)  Minimum order quantity: 1.000 cards  First order printed on both sides (including logo) | X | € 1595,- | enter € |
| 2 | **21036** | **Keytag**  Minimum order quantity: 250 Keytags  First order printed on both sides (including logo) | X | € 995,- | enter € |

**For repeat orders, only if it is the same design, fill in below:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 3 | **21037** | Chargecards (creditcard-format)  Minimum order quantity: 1.000 cards  Repeat order printed on both sides (including logo) | X | € 1195,- | enter € |
| 4 | **21036** | Keytag  Minimum order quantity: 250 Keytags  Repeat order printed on both sides (including logo) | X | € 795,- | enter € |

**Shipping costs Benelux: € 35, -**

**Shipping costs Europe: € 75, -**

Branding requirements

Please provide the files **altogether** in a .ZIP file via email together with the order form.

Charge card & Key fob

*Charge card: The finished card size is 85.6\*54mm. The size needed for the design should include the bleeding part (the part used to create design to be cut out when doing cards) and should measure 88.5\*57mm. The external customer ID will be printed on the card. Please take this in consideration and leave some space for the ID.****Please provide EPS and PDF-format (= 2 files).***

*Example Charge card:*

*This is just an example! You can freely design your card and position your logo and any other information wherever you want on the card. The only mandatory information is the external card ID that will always be printed on the card. Please include a placeholder for the ID on your card design! (here: NL-LMS-123456-6)*

Graphical user interface

Description automatically generated

*Key fob: The size of the Logo/ print for the front side is a circle of 25mm.****Please provide EPS and PDF-format (= 2 files).***

*Example Key fob:*

Diagram

Description automatically generated